

TOWN OF PEMBROKE

1145 MAIN ROAD

CORFU, NEW YORK 14036

(585) 599-4892 fax (585) 762-8233

TDD/TYY 1-800-662-1220

Pembroke Town Park Pavilion Permit

The person and/or group holding this permit have full use of
Park Pavilion during their requested time slot below.

Permits are given on a first come-first serve basis.
Please see the Pembroke Town Clerk for permits to reserve the Park Pavilion

REQUESTING PARTY OR PERSON _____

CONTACT INFORMATION Address _____

Phone _____

DAY OF EVENT CONTACT _____ Cell # _____

PURPOSE _____

DATE REQUESTED _____

TIME _____ to _____

SIGNATURE OF REQUESTING PARTY _____

Authorized Town Employee Signature _____

PLEASE RETURN THIS FORM TO THE TOWN CLERK'S OFFICE

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PLEASE KEEP THIS PAGE

Pembroke Town Park Pavilion Information

- The Office hours of the Pembroke Town Clerk are Monday thru Friday from 8:30 a.m.- 4:30 p.m.
- Your RESERVED permit and keys for the restrooms should be picked up from the Pembroke Town Clerks Office on the Friday before your event during office hours. Restrooms are to be locked upon leaving.
- Place the RESERVED permit into the holder located on the pavilion and please remove when leaving.
- Keys must be returned to Town Clerks Office on the next business day following your event.
- Please place all trash into dumpsters located at the park as there are no maintenance people for the park at this time.
- THERE IS **NO PARKING ON THE DRIVEWAY** AT ANY TIME!!!! You can drop items off at the pavilion but your vehicle MUST be moved to one of the parking lots after drop off.