

MINUTES of the Regular Meeting of the Pembroke Town Board held on October 8, 2008 at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

PRESENT: James H. Tuttle, Supervisor
Gary DeWind, Councilman
Peter Sformo, Councilman
Edward Arnold, Jr., Councilman
E. James Mallory, Councilman

OTHERS PRESENT: Andrea Davis, Town Clerk; Deborah Conti, Assessor;
Greg Martin, Zoning & Code Enforcement Officer; Scott Waite, County Planning;
Nancy Mandolene; and Carolyn & Aaron Swable.

ABSENT: Stephen Stocking, Highway Superintendent

The meeting was called to order at 7:00 P.M.

On **MOTION** of Councilman Sformo, seconded by Councilman Mallory, to approve the Minutes of the September 10th Regular Meeting and the September 24th Workshop.
ALL AYES – MOTION CARRIED.

DEPARTMENT REPORTS

ZONING & CODES ENFORCEMENT

The Zoning Officer's September Report has been submitted and filed. Mr. Martin discussed the proposed "Brush, Grass, and Weed Removal Local Law", and updated the Board on the matters of the Auto Repair Shops on Main and Lake Roads, the dog situation on Akron Road, and the house/yard problem on the corner of Lake Road and Back Street.

ASSESSOR

Mrs. Conti reported that Mrs. Mandolene took the ORPS training. As soon as we get the necessary equipment installed the scanning can be done.

HIGHWAY

There was no report.

TOWN CLERK

The Town Clerk's September monthly report submitted and filed.

The Board was reminded of the GAM Meeting that we are hosting at the Indian Falls Log Cabin on Thursday the 16th.

PLANNING BOARD

The Minutes of the September Planning Board meeting have been submitted and filed.

ZONING BOARD OF APPEALS

The Minutes of the September ZBA meeting have been submitted and filed.

JUSTICES

The Justices' reports for September have been submitted and filed.

SUPERVISOR

The Supervisor's September report has been submitted and filed.

Supervisor Tuttle read the invitations that have been extended to the Town of Pembroke Officials.

The Board is in the process of closing out Water District #3. We are in the final stages of the \$100,000 grant.

Public Hearings will be held on October 29th at 7:00 P.M. regarding the Preliminary Budget and proposed Local Law #2 of 2008.

Supervisor Tuttle and Art Munger, Financial Clerk, will be at a training program Tuesday thru Thursday. The Workshop is scheduled for Wednesday A.M., but, after a Board discussion, it was decided to reschedule the workshop for Friday, October 24th at 7:30 A.M.

COMMITTEE REPORTS

Audit, Finance, Insurance, Investment, & Purchasing – Councilman Arnold

Councilman Arnold said that he has received the Financial Report from Freed Maxick & Battaglia. He will review it and get back to the Board. Supervisor Tuttle stated that all the Board Members received a copy.

Building & Ground – Councilman Mallory

There was no report.

Highway/Assessment/Court – Councilman Mallory

There was no report.

Planning, Zoning, Code Enforcement – Councilman Arnold

There was no report.

Public Services, Water, Sewer, Refuse/Recycling – Councilman De Wind

Councilman De Wind said that he has talked to Tom Carpenter about the 11 houses on Phelps Road. He stated that he would like Clark Patterson to move forward on the project. There are no grant monies but would like to see what can be done.

Youth Recreation – Councilman Sformo

There was no report.

Human Resources/Benefits – Councilman De Wind

Councilman De Wind reported that we have been advised that the health insurance will have an increase of about 20%. There is adequate monies budgeted but we will not be moving forward on this until February or March.

Parks/Land Acquisition – Councilman Arnold

Councilman Arnold reported on the meeting he and Councilman De Wind had with a representative of the Gyp. There was discussion on the placement of lines in the ball diamonds in relation to gas wells, as well as a gate going to the back well.

Jeff Kohl has the fields fertilized and seeded.

Councilman Sformo asked if anyone has talked to the Village about helping. Councilman Arnold said that no one has.

Scott Waite asked about the waterlines going into the park.

Intermunicipal, Economic & Community Development - Supervisor Tuttle

There was no report.

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

There was no public participation.

RESOLUTIONS

On **MOTION** of Councilman De Wind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.
ALL AYES - MOTION CARRIED

RESOLUTION #56 of 2008 – Acceptance of Project as Complete and Recommending Final Payment – WD #3

WHEREAS the Town of Pembroke entered into a contract with Villager Construction Inc On October 10,2007 to install approximately 18,500 linear feet of water main with valves, hydrants and appurtenances necessary to make a complete system; and

WHEREAS a Certificate of Substantial Completion was issued by Clark Patterson Lee dated, March 28, 2008 and executed by Clark Patterson Lee, Villager Construction Inc., and James H. Tuttle, Supervisor on behalf of the Town of Pembroke on or about March 25, 2008; and

WHEREAS the water system will be operated and maintained by the Monroe County Water Authority, a New York State Certified and Licensed operator; **NOW, THEREFORE, BE IT**

RESOLVED that the Town Board of the Town of Pembroke accepts the water system on behalf of the residents of Water District #3 and authorizes final payment upon final completion of the contract.

On **MOTION** of Councilman Arnold, seconded by Councilman Mallory, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE. ALL AYES - MOTION CARRIED

RESOLUTION #57 of 2008 – Appointment – Zoning & Assessing P/T Clerk Typist

BE IT RESOLVED the Town of Pembroke Town Board, having an existing vacancy of Part Time Clerk Typist, hereby appoints Nancy Mandolene to the position of Part Time Clerk Typist effective September 22, 2008.

BE IT FURTHER RESOLVED that the compensation for this position will begin at \$10.30 per hour for a maximum of 19 ½ hours per week and carries no additional benefits.

On **MOTION** of Councilman Arnold, seconded by Councilman Mallory, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE. ALL AYES - MOTION CARRIED

RESOLUTION #58 of 2008 – Reduction of the number of Members of the Zoning Board of Appeals

WHEREAS the Town of Pembroke Zoning Board of Appeals has had two (2) vacant positions for an extended period of time; and

WHEREAS The Zoning Board of Appeals has made a request to reduce the number of members from seven members to five members to form a better cohesive working unit; **NOW, THEREFORE, BE IT**

RESOLVED that the Town Board of the Town of Pembroke hereby endorses and approves the change from seven members to five members.

BE IT FURTHER RESOLVED THAT, A public hearing is set for 7:15 PM on October 29, 2008 regarding this change.

On **MOTION** of Councilman Arnold, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE. ALL AYES - MOTION CARRIED

RESOLUTION #59 of 2008 – Abstract #10 of 2008

WHEREAS a request has been made to pay the normal operating expenses of the Town of Pembroke; and,

WHEREAS this payment is within the normal scope of the 2008 working budget, and creates no additional cost to the Town of Pembroke, **NOW, THEREFORE, BE IT**

RESOLVED that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract #10 of 2008.

On **MOTION** of Councilman Arnold, seconded by Councilman Sformo, to adjourn the meeting at 7:59 P.M.
ALL AYES – CARRIED.

Respectfully submitted,

Andrea M. Davis, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF OCTOBER 8, 2008
AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN
BOARD.