

**MINUTES** of the Regular Meeting of the Pembroke Town Board held on May 14, 2008 at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

**PRESENT:** James H. Tuttle, Supervisor  
E. James Mallory, Councilman  
Peter Sformo, Councilman  
Gary DeWind, Councilman  
Edward Arnold, Jr., Councilman

**OTHERS PRESENT:** Andrea Davis, Town Clerk; Deborah Conti, Assessor; Stephen Stocking, Highway Superintendent; Greg Martin, Zoning & Code Enforcement Officer; Arthur Munger, Senior Financial Clerk; Richard Kutter, Planning Board Chairman; Davis Lamkin; Robert Musall; Andrew Kicak; Terry Daniel; Harley Turner; Scott Waite;

The meeting was called to order at 7:00 P.M.

Supervisor Tuttle gave the invocation and led the Pledge to the Flag.  
The meeting was called to order at 7:00 P.M.

On **MOTION** of Councilman Sformo to approve the Minutes of the April 1<sup>st</sup> Special Workshop; the April 9<sup>th</sup> Regular Meeting; the April 11<sup>th</sup> Special Meeting; and the April 23<sup>rd</sup> Workshop.

## **DEPARTMENT REPORTS**

### **ASSESSOR**

Mrs. Conti informed the Board that Grievance Day is May 24<sup>th</sup> and her office is trying to assist the residents with their applications. One (1) has been filed and three (3) have been given out. The Grievance Board consists of five (5) members and they make their decision separate from the Assessor.

### **PLANNING BOARD**

The Minutes of the April Planning Board meeting have been submitted and filed. Chairman Kutter said that the Planning Board will be working on some Zoning Law changes at the next meeting. These are in addition to the ones that were worked on last summer.

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### **ZONING BOARD OF APPEALS**

The Minutes of the April meeting were submitted and filed.

### **ZONING & CODES ENFORCEMENT**

April's Report has been submitted and filed. Mr. Martin reported on the status of the Sauka matter.

Financing thru grants and loans has been secured for senior citizens and low income residents. An ad will be placed in the Penny Saver in the near future informing the residents of this program. Some appointments have been already set to start the application process.

A complaint form has been developed for residents to file when they have a grievance. This should allow us to have better tracking of the complaint and the resolution of the matter.

## HIGHWAY

- Street sweeping is complete.
- Brush pickup is done.
- Tree work with Eastman is done.
- Rabies Clinic is scheduled for May 15<sup>th</sup>.
- No Parking signs are being made; guardrail prices are being obtained.
- The Town truck was taken to auction last Wednesday. \$16,500 is the guaranteed price.

There was discussion on the roadway in the Corporate Park. Chairman Kutter will check into the setbacks, etc. On a service road in the Interchange District there should be less of a setback. This is an area that does not get heavy traffic; traffic is basically for the businesses that are being serviced.

## JUSTICES

The Justices' April monthly reports have been submitted and filed. Supervisor Tuttle reviewed the reports for the Board.

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## TOWN CLERK

- The Town Clerk's April monthly report submitted and filed.

## SUPERVISOR

- The Supervisor's April monthly report submitted and filed.
- Supervisor Tuttle introduced Arthur Munger, the new Senior Financial Clerk.
- Water District #3 is nearly complete.
- The Small Cities Grant application for Water District #4 has been sent out; we should hear something around September. O'Connell is in the process of completing the USDA forms. Once we hear what our grants are we can start forming our District.
- Supervisor Tuttle spoke with Mark Boylan regarding the park on how to proceed. He also spoke with Paul Phelps of the USG. Mr. Phelps is updating the wording of the service releases.

## COMMITTEE REPORTS

### Audit, Finance, Insurance, Investment, & Purchasing

Councilman Arnold had no report.

### Building & Ground

Councilman Mallory reported that the floor stripping and buffing will be done. There is a problem with the electrical service to the night lights on the outside of the building. Scott Strollo will correct the problem.

### Highway/Assessment/Court

Councilman Mallory had no report.

### Planning, Zoning, Code Enforcement

Councilman Arnold said that he will get with Greg Martin regarding changes to some zoning forms.

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### Public Services, Water, Sewer, Refuse/Recycling

Councilman De Wind had no report.

### Youth Recreation

Councilman Sformo had no report.

### Human Resources/Benefits

Councilman De Wind had no report.

### Parks/Land Acquisition

Councilman Arnold stated that work would start soon.

### Intermunicipal, Economic & Community Development

Supervisor Tuttle reported that four (4) easels were purchased for the purpose of displaying projects, maps, etc., during meetings.

## **OLD BUSINESS**

Terry Daniel was present to discuss the weight limit sign issue that was brought before the Board last summer and again in the fall. He expressed concern that this was in opposition to the maintaining of rural character as outlined in the Comprehensive Plan. The roads are not designed for the truck traffic, and feels that the residents should not be subject to higher taxes to maintain roads to accommodate this type of traffic.

Councilman Sformo asked if Mr. Daniel saw any negative impact on banning these trucks. Mr. Daniel replied that no one ever came up with a benefit to allowing this.

Councilman De Wind stated that he was concerned about how this would be enforced; calling the police is the only option.

The Board agreed to investigate this further and to contact Mark Boylan regarding the proper procedures.  
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The Board is still attempting to resolve the matter of the lack of a Court Officer to work with the metal detector at the Court facility. This matter will be discussed with Mayor Skeet for his input.

An e-mail has been received from the State Comptroller's Office regarding employee benefits. We have obtained from the internet the new accounting procedures adopted by the State Comptroller that we need to follow when working with employee benefits.

## **NEW BUSINESS**

We have received a report from the Bi-centennial Committee outlining their plans for the Bi-centennial celebration.

We have received a request for an increase in the hours of Angelina Nati, Deputy Court Clerk. An increase in hours, up to 30, will not increase her status.

A representative from Frey Well Drilling was present to discuss the drilling of a gas well on the Mroz property. A portion of the Chittenden property, as well as the Town's property, would fall within the radius of the well thus allowing them to collect royalties. A copy of a proposal was provided the Board Members; a meeting will be established with Mr. Martin and Mr. Kutter. Mark Boylan will be contacted regarding this proposed project.

Mr. Martin stated that he would like to review the project for safety reasons, i.e., fumes, etc.

## **PUBLIC PARTICIPATION**

Scott Waite questioned what ideas, if any, did the Board have about the park area, located by the School, in the Village. Councilman De Wind stated that it is pretty much landlocked and would only be good, at this time, for nature study and walks.

**RESOLUTIONS**

On **MOTION** of Councilman Arnold, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.  
ALL AYES - MOTION CARRIED

**RESOLUTION #39 of 2008 – Arthur Munger – Appointment**

**BE IT RESOLVED**, the Town of Pembroke Town Board, hereby appoints Arthur Munger to fill the vacant position of Senior Financial Clerk, and **BE IT**

**FURTHER RESOLVED** that the compensation for this position will begin at \$16.00 per hour with additional benefits as provided by the Town of Pembroke and outlined in the employee handbook.

On **MOTION** of Councilman Arnold, seconded by Councilman De Wind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.  
ALL AYES - MOTION CARRIED

**RESOLUTION #40 of 2008 – Kyle W. Conibear, Eagle Scout**

**WHEREAS** Kyle Conibear of Scout Troop #64 in Corfu, New York has completed his requirements for the rank of Eagle Scout; and

**WHEREAS** Kyle has worked diligently to receive this rank and has shown his tenacity and spirit of good citizenship in pursuing and achieving this noble award; and

**WHEREAS** Kyle has set a great example for other young people to follow; **NOW, THEREFORE BE IT**

**RESOLVED** that the Town Board of the Town of Pembroke recognizes and congratulates Kyle W. Conibear for his work in attaining the highest award in Scouting, the rank of Eagle Scout.

On **MOTION** of Councilman Arnold, seconded by Councilman De Wind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE;

Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.

ALL AYES - MOTION CARRIED

**RESOLUTION #41 of 2008** –Alexander T. Schultz, Eagle Scout

**WHEREAS** Alexander Schultz of Scout Troop #64 in Corfu, New York has completed his requirements for the rank of Eagle Scout; and

**WHEREAS** Alexander has worked diligently to receive this rank and has shown his tenacity and spirit of good citizenship in pursuing and achieving this noble award; and

**WHEREAS** Alexander has set a great example for other young people to follow; **NOW, THEREFORE BE IT**

**RESOLVED** that the Town Board of the Town of Pembroke recognizes and congratulates Alexander T. Schultz for his work in attaining the highest award in Scouting, the rank of Eagle Scout.

On **MOTION** of Councilman Arnold, seconded by Councilman De Wind, the following

**RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.

ALL AYES - MOTION CARRIED

**RESOLUTION #42 of 2008** –Adam Worth, Eagle Scout

**WHEREAS** Adam Worth of Scout Troop #64 in Corfu, New York has completed his requirements for the rank of Eagle Scout; and

**WHEREAS** Adam has worked diligently to receive this rank and has shown his tenacity and spirit of good citizenship in pursuing and achieving this noble award; and

**WHEREAS** Adam has set a great example for other young people to follow; **NOW, THEREFORE BE IT**

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**RESOLVED** that the Town Board of the Town of Pembroke recognizes and congratulates Adam Worth for his work in attaining the highest award in Scouting, the rank of Eagle Scout.

On **MOTION** of Councilman Mallory, seconded by Councilman Arnold the following

**RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.

ALL AYES - MOTION CARRIED

**RESOLUTION #43 of 2008** – Abstract #5 of 2008

**RESOLVED**, that the Supervisor be authorized to pay all claims of Abstract #5 of 2008 general and Highway.

On **MOTION** of Councilman De Wind, seconded by Councilman Arnold, to adjourn the meeting at 8:16 P.M.  
**ALL AYES – CARRIED.**

Respectfully submitted,

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Andrea M. Davis, Town Clerk

**THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF MAY 14, 2008 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD.**