

**MINUTES** of the Pembroke Town Board Workshop held on March 24, 2010 at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

**PRESENT:** James H. Tuttle, Supervisor  
Peter Sformo, Councilman  
John Worth, Councilman  
Gary L. DeWind, Councilman  
Edward G. Arnold, Jr., Councilman

**OTHERS PRESENT:** Andrea Davis, Town Clerk; Steven Stocking, Highway Superintendent; and Chris Suozzi, Sr. Vice President/GCEDC.

The Workshop was called to order at 7:30 A.M.

## **OLD BUSINESS**

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**HEALTH INSURANCE** – There was much discussion on the health insurance program renewal. There was great interest in the I Direct Plan thru Tompkins Insurance. This program is basically the same as we currently have; the difference is the costs that are associated with administering the program. This needs to be taken care of immediately so that we can avoid any laps in the policy.

**GOV'T. CONFERENCE** – Three (3) people from Pembroke, Deborah Conti, James Tuttle, and John Worth, will be attending Steve Hawley's Government Conference In Albany, May 16<sup>th</sup> – May 18<sup>th</sup>.

**SCHOOLING** – The Board gave permission to Thomas Schneider, ZBA Chairman, to attend schooling on wind energy at a cost of \$150.00.

Chris Suozzi, Senior Vice President of GCEDC, arrived at 8:34 a.m. The purpose of Mr. Suozzi's visit was to discuss with the Board any questions or concerns they may have regarding the proposed projects in Pembroke.

Mr. Suozzi left at 9:25 a.m.

**D.O.L. Violations** – A couple of months ago a representative of the Department of Labor came to the Town Hall and did a walk-thru, at which time he noticed some violations, i.e. no railing around the landing in the highway, no written policy on workplace violence, etc.

Supervisor Tuttle stated that, according to policy, you have to have 25 fulltime employees before this is a requirement; we have seven (7). The Board was provided with a copy of our written policy and a copy of the State’s check list for safety. We need to sign and return this list. A Workplace Violence Committee, consisting of employees from our workplace, must be formed.

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**NEW BUSINESS**

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We are having a problem with ants in the building again. The exterminator will be contacted.

We have received a letter from NY Gas; they are starting drilling at 933 S. Lake Road. They have received permission for the DEC.

A check in the amount of \$8,632.08 has been received from the Justice Grant for the Court.

We have been notified by the Department of State that the money given to us last year by Mike Ranzenhofer for the generator has been approved.

The issue of the Town Constable being hired as a Court Officer as needed by the Town Court will be referred to Mark Boylan for an opinion.

A meeting was held between the Supervisor, the Town Clerk, the Financial Officer and representatives of M&T Bank for the purpose of discussing Town Credit Cards. There are several options and we still need to consider dollar amounts, who will have cards in their names, etc. M&T will help us set this up. There was also discussion on the possibility of accepting credit cards in the future.

**ROUND TABLE DISCUSSION**

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**Councilman Arnold** – There was discussion on a Community Service worker that has been referred to us for work at the park.

The pipe for the village’s storm water system has been unloaded at the Fire Hall.

There was discussion on the lack of cleaning at the Community Center. The contract will be reviewed.

**Councilman De Wind** – Councilman De Wind stated that the contract with Jeff Kohl was up for renewal and asked if the Board wanted to renew. The Board was agreeable to this as long as the contract price remains the same.

Large Pavilion – Would like to have a light installed on the building when the electric is installed. A light will also be needed to light the flag pole. Councilman De Wind would also like to speak with Mr. Konfederath about installation of the bathroom. Two (2) of Creek Sides' portable bathrooms will be set up on April 1st.

Councilman De Wind reported to the Board on a conversation he had with Rick Konfederath regarding pouring a slab of concrete for the purpose of placing a dumpster on it. There was discussion on where to obtain a dumpster and the emptying of same.

Ball Fields – We have a bid for the backstops; we are getting bids from Batavia Fence and two (2) other fence companies. Fencing is needed around each of the fields. Councilman De Wind asked the Board if we can prepare a resolution approving the spending of the money that we have appropriated for this purpose in order to make this happen.

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**Councilman Sformo** – There is a big concern about the Youth Rec. swim program. Mrs. Fix is looking into the possibility of busing the children to Oakfield or Alexander again this year.

Community Room – There is a problem with the alarm system in the Community Center; this needs to be checked out.

The floor by the offices is buckling.

Scott Strollo replaced three (3) exit signs with new LED signs.

There is a leak in the kitchen again; this needs to be addressed. The roof is the original roof so we should have a contractor look at it to determine the status.

The gutters are bad. They need to be replaced as well as the heat tape.

The yellow stripes in front of the building will be repainted.

The regulations for the Community Room rental are being redone.

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**Councilman Worth** – The webinar for the laser fiche was conducted and was quite informative. This is a very beneficial program to our departments.

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**Highway Department**

- The light at Brick House Drive has been installed.
- The roads and intersections have been swept.
- The Route 77 and Route 33 projects have been cancelled until 2011.

- A resolution is needed authorizing the bidding of the Ford truck.
- There was discussion on the repairs to the parking lots here and at the Community Center.

## **RESOLUTIONS**

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On MOTION of Councilman Arnold, seconded by Councilman Worth, the following RESOLUTION was ADOPTED by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman De Wind, AYE; Councilman Sformo, AYE; Supervisor Tuttle, AYE.

ALL AYES - MOTION CARRIED

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RESOLUTION #17 of 2010 – Insurance Carrier

**BE IT RESOLVED** that, in order to reduce the cost of health insurance by at least \$7,000, the Town Board of the Town of Pembroke has hereby chosen the Independent Health I Direct, Series 1 Plan; and, **BE IT**

**RESOLVED** that this plan will be brokered thru Tompkins Insurance; and **BE IT**

**RESOLVED** that this program includes changing our P&A accounts to Bank of Castile and administered thru Independent Health; and **BE IT FURTHER**

**RESOLVED** that the Town of Pembroke covers the expenses of this plan and deductibles payments for one (1) year; and **BE IT FURTHER**

**RESOLVED** the Town Board of the Town of Pembroke authorizes the Town Supervisor to sign all contracts and documents necessary.

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On MOTION of Councilman Sformo, seconded by Councilman Arnold, the following RESOLUTION was ADOPTED by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman De Wind, AYE; Councilman Sformo, AYE; Supervisor Tuttle, AYE.

ALL AYES - MOTION CARRIED

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RESOLUTION #18 of 2010 – Public Hearing-Water District #4

**RESOLVED** that the Town of Pembroke will hold a Public Hearing on April 14, 2010 at 7:00 P.M. at the Pembroke Town Hall, 1145 Main Road, Corfu, NY, for the purpose of forming Water District #4 for the Indian Falls Road residents subject to a 30 day permissive referendum.

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On MOTION of Councilman Arnold, seconded by Councilman Worth, the following RESOLUTION was ADOPTED by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman De Wind, AYE; Councilman Sformo, AYE; Supervisor Tuttle, AYE.

ALL AYES - MOTION CARRIED

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RESOLUTION #19 of 2010 – Albany Conference

**WHEREAS**, a request has been made by Supervisor James Tuttle, Councilman John Worth, and Assessor Deborah Conti of the Town of Pembroke to accompany Assemblyman Steven Hawley to a Conference to be held in Albany May 16 – 18, 2010,

**NOW, THEREFORE,**

**BE IT RESOLVED** that, the Town of Pembroke hereby approves the request to attend the above referred to conference.

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On MOTION of Councilman Arnold, seconded by Councilman Worth, the following RESOLUTION was ADOPTED by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman De Wind, AYE; Councilman Sformo, AYE; Supervisor Tuttle, AYE.

ALL AYES - MOTION CARRIED

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RESOLUTION #20 of 2010 – Wind Energy Seminal

**WHEREAS** a request has been made by Thomas Schneider, ZBA Chairman of the Town of Pembroke, to attend a Wind Energy Seminar, conducted by Small Wind Energy Systems, to be held on April 30, 2010 at the Hyatt Regency Hotel, Buffalo, NY at a cost of \$150.00; and

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**WHEREAS** the monies for said Seminar are available in the 2010 budget; **NOW, THEREFORE,**

**BE IT RESOLVED** that, the Town of Pembroke hereby approves the request to attend the above referred to Seminar.

On MOTION of Councilman Arnold, seconded by Councilman Sformo, to adjourn the Workshop at 10:59 A.M.  
ALL AYES – CARRIED.

- Respectfully submitted,

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Andrea M. Davis  
Town Clerk

- THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP OF MARCH 24, 2010 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD.