

MINUTES of the Pembroke Town Board Workshop held on August 26, 2009 at the  
Pembroke Town Hall, 1145 Main Road, Corfu, NY.

PRESENT: James H. Tuttle, Supervisor  
Edward G. Arnold, Jr., Councilman  
Gary L. DeWind, Councilman  
E. James Mallory, Councilman

ABSENT: Peter Sformo, Councilman

OTHERS PRESENT: Andrea Davis, Town Clerk; and Steve Stocking, Hwy. Supt.;  
and John Worth.

Supervisor Tuttle called the meeting to order at 7:30 A.M.

#### OLD BUSINESS

Village Meeting/Sewer Line - Supervisor Tuttle reported on the meeting that Councilman Arnold and he attended at the Village regarding the proposed sewer line. There was some discussion on what needs to be done at the plant. Tom Carpenter will check with GCEDC regarding paying for the study.

Mark Boylan stated that as long as there was no money being spent and we are only doing a study, then we do not need an agreement at this time.

Bill Lang representing the Pembroke School will be at the next meeting on September 14th.

Community Center Use Form - The Board was provided with a copy of the form given the person or organization that is requesting to rent or use the hall. Councilman Mallory had some suggested changes to the rules and regulations, i.e. fees for town residents vs. non-residents; deposits with partial refund for Fund Raisers; alcohol; etc. There was also discussion on liability and insurance coverage and, on what we would require should we decide to allow alcohol; as well as dishes.

Councilman Arnold said that the Kiwanis have left a few place settings at the hall for their use but doesn't feel there would be a problem should someone need to use them.

Industrial Park Road Dedication - Supervisor Tuttle stated that we have not heard anything and are still waiting for the paperwork.

Rt. 77 Park Entrance - Highway Superintendent Stocking is still waiting to hear from the DOT as to what they are going to do. Supervisor Tuttle suggested that we try to find out what it would cost to building the shoulders up so that we can include it in this year's budget.

Park Electric and Water - We will be doing the water in the next couple of weeks.

#### NEW BUSINESS

Park Survey - Tom Carpenter has indicated that Clark Patterson has had a lot of problems because the plans we started with do not match the plans they have. They have sent someone to resurvey the area and they now have an accurate map to work with.

Work Place Violence Intro. - Supervisor Tuttle provided the Board Members with a copy of a new law that has been enacted and an article from the Assoc. of Towns.

State Mandates - The Board was provided information on the Governor's recent Executive Order calling for an evaluation on the costs of state mandates on local government. The Board, at this time, could not think of anything that pertained to us; although they were encouraged to view the website provided for additional information.

Budget Preparations - We are starting to prepare for the 2010 budget; budget requests forms will be handed out soon.

Zoning Position - There was discussion on the Zoning Position. Shellye spoke with Supervisor Tuttle regarding the workload and the hours allowed to accomplish it. Supervisor Tuttle and Councilman Arnold will discuss this further with Shellye.

Councilman Arnold also brought up the subject of Special Use Permits that should have been applied for but were not. We should address this problem and try to get everyone in compliance. Some type of amnesty program was suggested.

#### ROUND TABLE DISCUSSION

Councilman Arnold - Councilman Arnold asked if the check for the pavilion had been received from the Kiwanis; it has been.

Councilman Arnold is assisting Councilman Sformo with the Chamber of Commerce Tourist Book.

Councilman Mallory - Councilman Mallory reported that the tables are in for the Community Center and we need to decide how to dispose of the old ones.

There is a dishwasher in the kitchen that has not been used in sometime. We should have someone look at it to see if it is usable. He also said that he does not think that the ansell system has been taken care of yet.

Councilman Mallory left at 9:15 A.M.

Councilman Sformo - No report

Councilman De Wind - Councilman De Wind reported the following on the Park:

- \* The goalposts were set August 25th.
- \* Both pavilions are basically done.
- \* Stone has been brought in to attempt to fix the mud problem we have due to the digging.
- \* Electric is being worked on and we are all set to move forward with the water.
- \* More money needs to be appropriated for the park. The second pavilion is approx. \$8,000 with the add-ons.
- \* The cost of our half of the weed killer and fertilizer for the park is \$2,325.

Steven Stocking - Mr. Stocking reported on the following:

- \* One (1) culvert pipe was replaced in Brown Road.
- \* Salt barn is filled.
- \* The generator will be installed on September 4th leaving the Town Offices without power. After some discussion it was decided to close the offices for the day. The Town Clerk will see to the public notification.
- \* Councilman De Wind asked if we could please have three (3) - 5mph signs for the park.

Supervisor Tuttle - The Public Hearing for the Water Dist. will be held here on this date, August 26th, at 1:00 P.M.

We have an appointment at 11:00 A.M. to view the vacant Indian Falls Fire Hall.

RESOLUTION

On MOTION of Councilman Arnold, seconded by Councilman De Wind, the following RESOLUTION was ADOPTED by roll call vote: Councilman Arnold, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.  
ALL AYES - MOTION CARRIED

RESOLUTION #56 of 2009 - Acceptance of Proposal for Engineering Services

WHEREAS a proposal has been submitted for engineering services from Clark, Patterson, Lee for a pressure reducing valve and meter vault for water district number 3 for cost of \$16,415, and,

WHEREAS the cost of engineering services is paid for from excess grant funds,  
THEREFORE, BE IT

RESOLVED the Town of Pembroke Town Board accepts the proposal for engineering services.

On MOTION of Councilman De Wind, seconded by Councilman Arnold the following RESOLUTION was ADOPTED by roll call vote: Councilman Arnold, AYE;

Councilman DeWind, AYE; Supervisor Tuttle, AYE.  
ALL AYES - MOTION CARRIED

RESOLUTION #57 of 2009 - Cancellation of Public Hearing

RESOLVED, that because of the unavailability of necessary information for water district number 4, and mailing deadlines cannot be met, the Town of Pembroke Town Board, cancels the public hearing previously scheduled for September 9th, 2009 at 7pm.  
The Public hearing will be reset upon receipt of the information.

On MOTION of Councilman Arnold, seconded by Councilman De Wind, the following  
RESOLUTION was ADOPTED by roll call vote: Councilman Arnold, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.  
ALL AYES - MOTION CARRIED

RESOLUTION #58 of 2009 - JCAP Authorization

RESOLVED that the Town Board of the Town of Pembroke authorizes the Pembroke Town Court to apply for a maximum of \$30,000 from the NYS Court JCAP Grant.  
On MOTION of Councilman Arnold, seconded by Supervisor Tuttle, to adjourn the Workshop at 9:48 AM.

ALL AYES - CARRIED.

Respectfully submitted,

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Andrea M. Davis  
Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP OF AUGUST 26, 2009 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD.

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