

**MINUTES** of the Pembroke Town Board Workshop held on July 22, 2009 at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

**PRESENT:** James H. Tuttle, Supervisor  
Edward G. Arnold, Jr., Councilman  
Gary L. DeWind, Councilman  
E. James Mallory, Councilman  
Peter Sformo, Councilman

**OTHERS PRESENT:** Andrea Davis, Town Clerk; and Steve Stocking, Hwy. Supt.

Supervisor Tuttle called the meeting to order at 7:38 A.M.

## **OLD BUSINESS**

**Industrial Park Road Dedication** – Supervisor Tuttle asked Mark Boylan a couple of weeks ago for some information as well as forwarding him diagrams that we received from the DEC, but we have heard nothing to date.

**Chamber of Commerce Book** – When Supervisor Tuttle asked Councilman Sformo how things were coming with the Chamber of Commerce booklet, Councilman Sformo said that he has done nothing with it.

**Youth Rec.** – Councilman Sformo said that the program appears to be running fine; he has not heard anything different.

**Town Park/Water Hookup** – Supervisor Tuttle spoke with the County Health Department; according to the Health Dept. we do not need any permits. We have a permit from the State Dept. of Health. A form needs to be sent to MCWA; and, as soon as we get the final approval from the Water Authority we can proceed.

## **NEW BUSINESS**

**Park Entrance** – We have been notified by the DOT that we need to reinforce the corners of the driveway. There was some discussion on how this will be done and when. Steve Stocking stated that there was a meeting a couple of years ago in which this was discussed with the DOT who were also in attendance. At that time we were told to go ahead and put the driveway in. The Councilmen will try to remember who was present and contact those that were at that meeting in order to get their statements and input.

**Sewer Line Meeting** – Supervisor Tuttle and Councilman De Wind met with the Village Officers on the 13<sup>th</sup> regarding the sewer line. It was basically just discussion. It will be necessary to get together again and get this project moving along in a forward direction. An Intermunicipal Agreement will be needed. We should get the School involved and contact the two (2) Truck Stops to see what their interest may be. The Town will be Lead Agency. Councilman De Wind will be meeting with them again on August 13<sup>th</sup> at the Pizza Pantry. Supervisor Tuttle suggested that we have an independent person look at the plant. The Board was provided sample agreements to review and minutes of the meeting held on the 6<sup>th</sup>.

**Grant Award / Mike Ranzenhofer** – A letter has been received informing us that we will be receiving the grant we applied for in the spring in the amount of \$16,500. We are still waiting to hear from Steve Hawley and J-Cap.

We still have not heard from the Office of Grant Renewal. We need to get going on forming the water district.

## **ROUND TABLE DISCUSSION**

**Councilman Arnold** – He has been working with Shellye Dale-Hall regarding trash dumpster in a resident's yard. There have been complaints from the neighbors.

**Councilman Mallory** – No report

**Councilman Sformo** – No report

**Councilman De Wind** – The road is going in at the park.

Councilman De Wind gave a report on the Bid Opening for the pavilion; there were three (3) bidders:

Rock Construction	\$37,440.00
Edward Hulme, Inc.	\$36,035.00
Titan Development, Inc.	\$42,673.00

After Councilman De Wind reviewed all aspects of the proposals, it was decided that the job should be awarded to Rock Construction. Mr. Konfederath's bid appeared to be second lowest but it included site work not requested on the spec sheet. With this amount being deducted it brought his price down to the lowest bidder.

A letter was read from a citizen regarding the park, i.e. concerns regarding the installation of the roadway, the swale, etc.

Supervisor Tuttle said that his biggest concern was with the pavilion and the septic tank. Councilman De Wind said that it will be located on the west side of the pavilion.

## **RESOLUTION**

On **MOTION** of Councilman Arnold, seconded by Councilman Mallory, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Mallory, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE. ALL AYES - MOTION CARRIED

**RESOLUTION #49 of 2009** – Accept bid/Park Pavilion

**WHEREAS** the Town of Pembroke desires to construct a pavilion in the Town Park; and an ad having placed in the Batavia Daily News and on the Town website requesting bids for said pavilion; and

**WHEREAS** three (3) bids were received at the Bid Opening held on July 20, 2009; **NOW, THEREFORE, BE IT**

**RESOLVED** that Pembroke Town Board authorizes the Supervisor to accept the bid submitted by Rock Construction.

### **Highway**

- The signs for the park are installed.
- Monday the paving will start on Tesnow Road; Tuesday they will be doing Ganson.
- Monies for the Mack Truck that was put out for bid has been received; all excess equipment will be taken to Teitsworth.
- Will be ordering salt next week. The price went up \$4 per ton.
- Mr. Stocking asked if the School is going to need assistance in mowing; if so, we may need to invest in a mower. Councilman De Wind noted that the School has been emptying the trash cans at the Park.

**Councilman Mallory** – The new outside doors are installed at the Court. There has been a problem with the valve in the ladies room and the back flow preventor. Still need to look for someone to do janitor work down there; the Court facility basically needs to be cleaned at least twice a week.

Overhead Doors has been contacted regarding servicing the doors for the Fire Dept. Councilman Mallory has not heard when they will be meeting him down there.

We have had a request for the use of the Community Center from a man from Darien for a benefit. Should the fee be waived? The Board agreed that it can be.

The ansell system above the stove in the kitchen needs inspection, and a tank that is under-pressure need to be dealt with. This will cost a little more than a regular inspection but it is required.

Councilman Sformo asked that his brother's name be corrected in the June minutes. There was discussion on the minutes on the web, and he asked that the Board be provided an agenda earlier so that research can be done, if needed, on a particular topic for the meeting.

Councilman De Wind said that he has been provided a website regarding Computer Grants.

Councilman Mallory left at 9:20 A.M.

There seems to be a problem with the "no parking" sign at the end of Fuller Road that was authorized by Resolution #126 on December 29, 2004. There was discussion regarding the changing of the wording vs. removal of the sign. Superintendent Stocking said that removal of the sign will cause no problems for the plows.

On **MOTION** of Councilman Arnold, seconded by Councilman De Wind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE; Supervisor Tuttle, AYE.  
ALL AYES - MOTION CARRIED

**RESOLUTION #50 of 2009 – Removal of Fuller Road Sign**

**WHEREAS** the “no parking” sign at the end of Fuller Road that was authorized by Resolution #126 on December 29, 2004 is causing problems with the Fuller Road residents: and

**WHEREAS** removal of the signs will have no adverse affect on the winter plowing; **NOW, THEREFORE, BE IT**

**RESOLVED** that the Town Board authorizes the Highway Superintendent to remove the “No Parking” sign from Fuller Road.

On MOTION of Councilman Arnold, seconded by Councilman De Wind, to adjourn the Workshop at 9:50 AM.

ALL AYES – CARRIED.

Respectfully submitted,

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Andrea M. Davis

Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP OF JULY 22, 2009 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE