

MINUTES of the Pembroke Town Board Workshop held on January 27, 2010 at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

PRESENT: James H. Tuttle, Supervisor
Peter Sformo, Councilman
John Worth, Councilman
Gary L. DeWind, Councilman
Edward G. Arnold, Jr., Councilman

ABSENT: Steven Stocking, Highway Superintendent

OTHERS PRESENT: Andrea Davis, Town Clerk; and Steve Hyde & Chad Zambito, GCEDC.

The Workshop was called to order at 7:30 A.M.

There was discussion on the request for penalty fees, for a tax payment back in 2008 that they claim was late, that the State keeps sending us. Even after contacting the State the material is still being sent to the wrong address. The Board was provided copies of the check that was sent and it shows that it was cashed on December 29th; the paper work was completed on January 11th, but the envelope is postmarked on January 7th. Supervisor Tuttle will locate the report that was sent to them in 2008. This does not appear to be our fine.

Supervisor Tuttle explained that Mr. Hyde & Mr. Zambito are presents to talk about the low interest loan GCEDC has for the park, and to see if there is any long-term plans that we may have. The floor was opened to Mr. Hyde who gave the Board an update on what has been taking place since their last visit.

Mr. Hyde & Mr. Zambito left at 9:20 A.M.

OLD BUSINESS

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We have received a response from Assemblyman Hawley acknowledging receipt of our resolution supporting Assembly bills A7417 and A9213 to rescind the “Open Burning Law”.

We have been notified that we have been awarded \$15,500 for the grant for the Records Room that we applied for last year. We will be sent a check as it is money up front; not a reimbursement. After meeting with Jim Tammaro, CRM New York State Archives, it was decided that we are going to apply for a second portion of that grant that would cover the cost of scanning material. We will use the Zoning Dept. as the basis for doing all this work as the Town Clerk’s office has the Laser Fiche. It is basically the new thing and the laser fiche goes back quite a while. Mr. Tammaro suggested that a Board be set up, i.e. a

representative from O’Connell’s office, the Zoning Office, Town Board, and the Town Clerk’s office.

NEW BUSINESS

Supervisor Tuttle reported on the training that he, Councilman Worth, and Deputy Town Clerk Begin attended for Newly Appointed or Elected Employees that was held in Rochester.

One of the facts that Supervisor Tuttle learned was that we have to have an Animal Control Officer. Letters have been sent to the current Town Constables, Richard Carine and Michael Lewis, to see if they are interested in the position.

He also learned that all contracts should be renewed every two (2) years. We will do resolutions for the intermunicipal agreements.

There have been complaints about the cleaning; the Board agreed that the cleaning services should be put out for bid.

There was discussion at the GAM Meeting regarding the Time Warner Franchise. There will be a Public Service Representative at the next meeting. The Towns will negotiate their own franchises. The Board will get back to the Supervisor with their thoughts.

ROUND TABLE DISCUSSION

- **Councilman Worth** – The backup system for the computers died one day last week leaving us without one. There were several viruses, but we managed to get rid of them. Alternative Solutions came out to look at the problem.

Neal from Frontier Telephone system will be in to look at our system for a possible update.

- **Councilman Sformo** – The following items were discussed or reported on:

- The window has been repaired in the Court Clerk’s office.
- Scott repaired the tiles in the Community Center.

- A new rental agreement form is being worked on for renting the Community Center.
- The back half of the roof at the Center needs to be redone.

The gutters need to be taken care of as ice cycles form and water runs over onto the ground and freezes.

- The tables will be numbered as well as labeled.
- Scott is fixing the faucets in the bathrooms.
- Where the two (2) buildings come together there is a bump and it needs to be fixed.
- The Village has been looking into a grant regarding electricity. If the Board desires they will look at our lighting to see if we can use updating.
- The electrical panel boxes are out of date.
- There is a problem with cluster flies; we should have the exterminators take care of that.
- We will have the bills from the Winter Festival sent up here for payment.

Councilman Sformo asked about the duties for Mr. Reid. Supervisor Tuttle explained that they are the same as Shellye's, but she will be doing the coordinating.

Councilman De Wind

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- We need to get a plaque done for Jim Mallory.
- The equipment is there for the water to the park but we have not yet done any digging.
- Tire tracks have been found all over the park where people have been driving around in there. Councilman De Wind suggested that rocks or something be placed at the entrance to keep vehicles out.
- There was a report on the price for the baseball fields; we were quoted a price of \$40,000 but this does not include the fencing.

The Board agreed to allow Councilman De Wind to give verbal authorization to BSN Sports to order the necessary equipment in the amount of \$39,837.80.

The Board was given copies of the resolutions that will be acted on at the Association of Towns.

Workshop

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On MOTION of Councilman DeWind, seconded by Councilman Arnold, to adjourn the Workshop at 11:47 AM.
ALL AYES – CARRIED.

Respectfully submitted,

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Andrea M. Davis
Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP OF
JANUARY 27, 2010 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO
APPROVAL BY THE TOWN BOARD.