

MINUTES of the Regular Meeting of the Pembroke Town Board held on January 13, 2010 at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

PRESENT: James H. Tuttle, Supervisor
John Worth, Councilman
Peter Sformo, Councilman
Gary DeWind, Councilman

ABSENT: Edward Arnold, Jr., Councilman

OTHERS PRESENT: Andrea Davis, Town Clerk; Stephen Stocking, Highway Superintendent; Deborah Conti, Assessor; Thomas Schneider, Chairman ZBA; and Richard Doktor.

Deborah Conti gave the invocation; Supervisor Tuttle led the Pledge to the Flag.

The meeting was called to order at 7:00 P.M.

DEPARTMENT REPORTS

ASSESSOR

Mrs. Conti said that she has included a flier in everybody's mailing regarding office hours. About 300 exemption applications have been sent out.

Mrs. Conti also requested permission to attend the Assoc. of Towns training in New York, February 14 – 17. The expenses will be split between the four (4) Towns.

-

-

ZONING & CODES ENFORCEMENT

The Zoning Officer's December Report has been submitted and filed.

Mrs. Dale-Hall provided the Board with a copy of a handout that she gives to building permit applicants regarding what to watch for when dealing with a contractor.

HIGHWAY

-

- There was about 700 ton of salt out side of the salt barn and it is all gone as well as about $\frac{3}{4}$ of the salt barn's contents.
- The paper work was submitted to the Board regarding the street light at Brick House Drive.

TOWN CLERK

-
- The Town Clerk’s monthly report for December submitted and filed.
-
- We have a good start on the taxes. A check has been given to the Supervisor’s Office for the debt service monies collected thru the taxes.

PLANNING BOARD

-
- There was no December meeting.

ZONING BOARD OF APPEALS

- The January Meeting may be cancelled if we get not applications by Friday.
- Everything is quiet.
- The application for a variance on property located on North Pembroke Rd. was voted down as they are out of compliance. Chairman Schneider briefly explained the situation.

JUSTICES

-
- The Justices’ reports for December have been submitted and filed.
-

SUPERVISOR

- The Supervisor’s December report has been submitted and filed.
-

COMMITTEE REPORTS

Audit, Finance, Insurance, Investment, & Purchasing – Councilman Arnold

There was no report.

-
-
-
- Reg. Meeting
-

Building & Ground – Councilman Sformo reported that he is working on finding out what is needed for the Community Center Building and the Town Hall building. He is looking at possibly changing all the locks at the Community Center. The crack in the Court Clerk’s window needs to be repaired.

Supervisor Tuttle informed the Board that the floor tiles are coming up in the Community Room; that is the area where the water leaked in and we had Scott fix them. Due to the thermostat continuing to be changed, it was suggested that we put a lock box over it.

Councilman Sformo said that maybe by next month some of the problems will be solved.

Highway/Assessment/Court – Councilman De Wind

There was discussion on one of the Court Officers that has been unable to work.

Planning, Zoning, Code Enforcement – Councilman Tuttle

There was no report.

Public Services, Water, Sewer, Refuse/Recycling – Councilman De Wind

It is slow going with the water on Indian Falls Road.

Councilman De Wind has spoken with Jeff Kohl regarding the water into the park; he had hoped to have it in by the end of 2009.

Youth Recreation – Councilman Sformo

- There was nothing to report; we will be contacting the school to see if they will be allowing us to use their property again.

Human Resources/Benefits – Councilman Worth

- Interviews were held on two (2) nights and Mr. Reid was selected for the Zoning position. The paperwork has been forwarded to Civil Service.

Reg. Meeting

-4-

01/13/10

Parks/Land Acquisition – Councilman Arnold

Councilman De Wind reported that he has been in contact with BSN Sports regarding fencing. They will be providing us with a dollar amount from State Bid; we have contacted two (2) contractors regarding the installation.

Intermunicipal, Economic & Community Development – Supervisor Tuttle

GCEDC has received One Million dollars in a low interest loan from the State. This will assist us in putting water and sewer into the Industrial Park. We hope to have more information soon.

Public Safety – Councilman Arnold

There was no report.

OLD BUSINESS

- Supervisor Tuttle reported on the status of the Yancey's Fancy's grant that they have been awarded for the purpose of purchasing new machinery and hiring additional personnel.

Have received responses from Governor Paterson, Assemblyman Burling, and Senator Ranzenhofer acknowledging receipt of our resolution supporting Assembly bills A7417 and A9213 to rescind the "Open Burning Law".

Correspondence has been received from Adam Cunningham of the Corfu Public Library regarding the renovations they have completed. It also mentioned the programs the Library has coming up.

NEW BUSINESS

- This Saturday the Corfu Hook and Ladder is having an installation dinner and they are recognizing Robert Ammon for 50 years of service. We have a citation from the Town Board that we will present to him at the banquet.

Reg. Meeting

-5-

01/13/10

RESOLUTIONS

On **MOTION** of Councilman Sformo, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Councilman De Wind, AYE; Supervisor Tuttle, AYE.
ALL AYES - MOTION CARRIED

RESOLUTION #2 of 2010 – Light Installation

RESOLVED: National Grid is hereby authorized and directed to do the following work in the Town of Pembroke, CSS Reference No. 22538-80109

Install: One-150 whps on north side of Route 5 at entrance to Brick House Drive.

Estimated Annual Cost: \$170

On **MOTION** of Supervisor Tuttle, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Councilman De Wind, AYE; Supervisor Tuttle, AYE.
ALL AYES - MOTION CARRIED

RESOLUTION #3 of 2010 – Charles Reid/Appointment

WHEREAS: That after a participating in an interview process with ten (10) other applicants, for the position of a part time Building Inspector/Code enforcement Officer;

and after review of all applications, be it therefore;

RESOLVED, That Charles F. Reid is hereby appointed to the position of part time building inspector/code enforcement officer, and be it further

RESOLVED, this appointment takes effect Monday January 18th, 2010.

On **MOTION** of Supervisor Tuttle, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Councilman De Wind, AYE; Supervisor Tuttle, AYE.
ALL AYES - MOTION CARRIED

Reg. Meeting

-6-

01/13/10

RESOLUTION #4 – Abstracts #13 of 2009, #14 of 2009, and Abstract #1 of 2010

RESOLVED, that the Supervisor be authorized to pay all claims of Abstract #13 and #14 of 2009 and #1 of 2010 General and Highway.

On **MOTION** of Councilman Sformo, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Councilman De Wind, AYE; Supervisor Tuttle, AYE.
ALL AYES - MOTION CARRIED

RESOLUTION #5– Association of Towns Attendance

WHEREAS the Association of Towns of the State of New York is having its annual meeting on February 14 – 17, 2010 in New York City; and,

WHEREAS Assessor Deborah Conti has requested permission to attend; and

WHEREAS the cost for this meeting including plane fare, food, and lodging are included in the 2010 budget; and

WHEREAS the costs associated with the Assessors' meeting are divided by the four (4) towns Mrs. Conti assesses for; and

WHEREAS the Town of Pembroke needs an official delegate for the Annual Meeting to vote the decisions of the Town Board; NOW, THEREFORE, BE IT

RESOLVED that Deborah Conti be authorized to attend the Association of Towns Meeting February 14 – 17, 2010; and, she is to be designated as the Town of Pembroke Official Delegate to vote the wishes of the Town Board at the Annual Meeting.

On **MOTION** of Councilman Arnold, seconded by Councilman Mallory, to adjourn the meeting

at 8:00 P.M.
ALL AYES – CARRIED.

Respectfully submitted,

Andrea M. Davis, Town Clerk

Reg. Meeting

-7-

01/13/10

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF
JANUARY 13, 2010 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO
APPROVAL BY THE TOWN BOARD.