

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **March 23, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Diana Reding & Julie Hengenius, Corfu Free Library; Ken & Lisa Hall; William Haubrick.

ABSENT: K. Warren Clark, Councilman

Supervisor Worth called the meeting to order at 6:00 P.M.

PUBLIC PARTICIPATION

Corfu Free Library - Diana Reding & Julie Hengenius explained that the Corfu Free Library is looking to re-charter. They explained that funding has been flat for several years but the library budget keeps increasing as well as minimum wage. Also technology keeps evolving and the building needs maintenance. By re-chartering they will solve their financial needs. Re-chartering would make the library become a school district public library and funding would come from a school district tax levy for a rate of 24 cents per thousand. The Board of trustees would become elected as well. There will be a proposal on the school budget for vote. There will be public meetings the first being April 17th at 7:00 pm at the Pembroke Community Center.

Ken & Lisa Hall – Mr. & Mrs. Hall are looking to start a food truck business. Erie County will not allow this unless the truck owner has a commissary where they prepare food. They checked with the Crittenden Fire Department but were told that their kitchen was not approved by the health department. The kitchen at the Community Center is approved by the health department so they are requesting to use it as their commissary. They would use the kitchen 3-4 times a week and the Town would charge then for use. They would carry the insurance and are hoping for approval for the upcoming season. They would use the kitchen from May until October. Supervisor Worth said the Town Attorney said he had some concerns. Mr. Worth will discuss more with the attorney now that he has more information and Councilman Arnold will contact the Genesee County Health Department for information.

Maple Road Vacant Houses – There are two vacant structures on Maple Road in major disrepair. Mr. Worth said that one of them obtained a demolition permit the zoning department will look the other.

OLD BUSINESS

1. Sewer Project – Mr. Worth said that the fiberglass cover on the sewer pump station on Route 77 was damaged during the recent wind storm and will be repaired. The TA sewer project is slowing progressing but should start pumping in May.
2. Right to Practice Forestry and Farm signs – Highway Dept. will hang on lower portion of Welcome to Pembroke signs this spring.
3. Grant for Loader from NY State through J O’Connell – No update.
4. Fire Alarms at Community Center – the phone lines to the alarm system in the Corfu building didn’t meet code and have been updated. The new company will start monitoring once they receive the signed paperwork.
5. 2020 Census – No update.

NEW BUSINESS

- 1- Truck garage building plans – Each entity involved is looking at what funding they can come up with for the project.
- 2- Town Park – Some bleachers at the park were broken during the wind storm last week. Superintendent Stocking is going to have them repaired.
- 3- Employee Handbook – Councilwoman Manne said there was a typographical error found in the new employee handbook and suggested it get corrected before the inception date of April 1st.

A **MOTION** was made by Councilman Arnold, seconded by Councilwoman Manne to correct the wording on page 33, paragraph 7 that reads “Part-time employees who regularly work more than 25 hours per week” to match wording on Page 31, second paragraph that reads “part-time employees who regularly work 25 hours per week or more”.

ALL AYES – MOTION CARRIED

COMMITTEE REPORTS

Councilman Arnold – Councilman Arnold, Councilman Clark and Supervisor Worth attended the GAM meeting at the Community Center on March 16th. Pat Reinhold from the NYS DOT attended to discuss the State Snow and Ice contracts, parade applications and to answer questions.

Councilman Dix – Mr. Dix said the school and Fire District are trying to come up with financial figures for a joint building project. He said that a lease agreement would need to be done prior to engineer drawings being complete.

Supervisor Worth – Supervisor Worth, Councilman Clark and Tom Schneider attended a presentation by the Office of the Aging at the Corfu Presbyterian Church regarding a possible Senior housing development that may be built in the Village. It was a very interesting presentation and we will hear more should it come to fruition.

RESOLUTIONS

RESOLUTION # 26 of 2017 – Contract for Heating & Air Conditioning – Turnbull Heating & Air Conditioning

WHEREAS the contract for scheduled maintenance for heating and air conditioning for the Corfu Court building and the Town Hall expired on March 1st, 2017; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke Town Board, authorizes the Pembroke Town Supervisor to enter into a renewal contract, for 2017-18, with Turnbull Heating & Air Conditioning of 50 Franklin Street, Batavia, New York 14020, for the scheduled maintenance of the Town of Pembroke Community Center, located at 116 E. Main Street, and the Town Hall located at 1145 Main Road, Corfu, New York 14036; **AND, BE IT FURTHER**

RESOLVED, that the summer and winter maintenance price for service at both the Corfu Court building and Town Hall will not exceed \$2,200.00 plus the service rate per hour charged at time of repair and/or maintenance.

Motion: Councilman Arnold
Second: Councilman Dix
Ayes: Arnold, Manne, Dix, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 27 of 2017 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

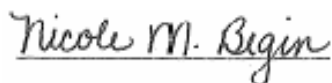
WHEREAS, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 5 of 2017.

Motion: Councilwoman Manne
Second: Councilman Arnold
Ayes: Arnold, Manne, Dix, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

On **MOTION** of Councilman Arnold, seconded by Councilman Dix to adjourn the meeting at 7:57 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF MARCH 23, 2017 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.