

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **February 23, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren, Clark, Councilman

OTHERS PRESENT: Stephen Stocking, Highway Superintendent; Norm Waff, Pembroke Fire District.

ABSENT: Nicole M. Begin, Town Clerk (minutes recorded by Diane Denton, Planning & ZBA Secretary).

Supervisor Worth called the meeting to order at 6:04 P.M.

Pembroke Town / Fireman / School building update ~ Mr. Stocking said that the committee has met a couple of times to discuss a joint facility for the Pembroke Highway garage, Pembroke Fire District and the PCSD Bus garage. The school wants to bring all the busses up to this location as well as have a space to work on them. The concern is that there is not enough room to bring the busses up to this location and still have room for the highway department and their indoor and outdoor needs as well as the Pembroke Fire District. Some sketched plans have been done based on the needs of the highway department and fire district. The Town needs 12 truck bays and the Fire District needs 6 bays. The Town also needs outdoor space to mix sand/salt piles, store mulch and an area to fuel up and park trucks. With that concept there just doesn't seem to be enough space to hold the 30 or so busses that the school would like to park. Mr. Stocking felt that even if the Town sold off the corner lot that used to house Dee's Diner there would still be a limited amount of space to park that amount of school busses. Councilwoman Manne asked if the Town could get rent from the school for the parking of busses at this facility. Councilman Dix said that the conversations have not gone that far yet. Councilman Arnold said he would like to explore all possible options for all three facilities and if possible see if anything can be done to purchase property to the north to add to the footprint. Supervisor Worth said that we need to consider that it would not only be the busses parked but all of the driver's vehicles plus Town employee vehicles and Fire District personnel vehicles when needed. Mr. Worth said you would need approximately 100 parking spaces. Also, depending on the layout you may be forced to put in a retention pond which would take up more space. Governor Cuomo keeps pushing joint projects but is offering no grant funding for consolidation of facilities. Mr. Arnold suggested that when the time comes the town contact a real estate agent to see what the corner property is worth. Mr. Worth felt that the STAMP project in the Town of Alabama might bring perspective buyers.

OLD BUSINESS

1. Sewer Project – TA project will begin project when weather gets milder.
2. Court Audit – 2016 Audit was completed by Councilwoman Manne and Freed Maxick.
3. Glow letter and Committee – A letter was received by all towns reminding us of local laws passed by municipalities in 1992 regarding promoting recycling.
4. Census 2020 – Towns are being notified of the 2020 census. Councilwoman Manne and Supervisor Worth are the contacts for the upcoming census.
5. Sales Tax webinar – Supervisor Worth watched a NYS sales tax webinar which broke down how much sales tax the county received and how sales tax is broken down throughout NYS. He will forward the chart to the board members.

COMMITTEE REPORTS

Councilwoman Manne – *EMPLOYEE HANDBOOK* - Mrs. Manne sent the board the draft of the employee handbook with changes made based on employee questions and comments. The board discussed at length the 1997 resolution regarding sick time and vacation benefits for part time employees that work 25-30 hours a week. The board talked about changes for future employees that work that amount of hours. Councilwoman Manne suggested stating “effective January 1st 2017 any new part time employees that work 25-30 hours a week will not be eligible for sick time and vacation benefits”. Any employees prior to January 1st would still be eligible for those benefits. The Deputy Town Clerk is eligible for sick hours from November 2015 based on the 1997 resolution and the amount of hours worked. The board was good with the changes and agreed to forward it to Attorney Mark Boylan for review.

EMPLOYEE HEALTHCARE – The Board discussed the new options for employee healthcare presented by Tompkins Insurance. Councilwoman Manne and Councilman Arnold looked at both high deductible plans and traditional copay plans. The traditional copay plans were much costlier. The coverage stayed pretty much the same as last year for the high deductible plan. The cost did increase some. Councilwoman Manne and Councilman Arnold were also able to obtain cost information for dental & vision coverage which would be paid for in full by the employee, the town would not contribute to the cost. The dental would be optional through BCBS but vision coverage would be through VSP and would need to have a certain number of employees opt for coverage. Councilwoman Manne and Councilman Arnold recommended enrolling in the BCBS of WNY Silver POS 7100 healthcare plan. Joanne McInerny from Tompkins will come out to talk to the employees about coverage.

A **MOTION** was made by Councilwoman Manne, seconded by Councilman Arnold to enroll in the recommended BCBS of WNY Silver POS 7100 employee healthcare plan
ALL AYES – MOTION CARRIED

Supervisor Worth – Mr. Worth said the TA sewer project will be started as soon as the weather gets milder. Mr. Worth met with Yancey’s Fancy and will meet with the engineers again in March to look for possibilities to expand the sewer plant for future growth. A letter was received from a resident requesting that the Town pursue water on Brown Road. Water expansion will also be discussed when Mr. Worth meets with the engineers in March.

Mr. Worth attended the last GAM meeting and expressed the Town’s displeasure in Genesee County’s communication relating to agreements for workers comp. According to County information agreements should have already be in place but in reality are still being worked on. Mr. Worth is concerned that the Fire Departments are not being properly informed. Mr. Worth provided the board with sample letters that GAM is requesting be completed by the Town’s in support of PILOT’s (Payment in Lieu of Taxes). The Board will look them over to see if this is something we would like to do.

Councilman Clark – Councilman Clark and Councilman Dix interviewed perspective Planning Board and ZBA applicants. Mr. Clark was favorably impressed by both candidates. Mr. Dix felt they were both competent to do the job.

 A **MOTION** was made by Councilman Clark, seconded by Councilman Dix to recommend appointments of John Marshall as a ZBA Alternate member and James Uebelhoer as a Planning Board Alternate member.

ALL AYES – MOTION CARRIED

 Formal Resolutions will be presented at the next board meeting to appoint these candidates.

RESOLUTIONS

RESOLUTION # 19 of 2017 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 3 of 2017.

Motion: Councilman Arnold

Second: Councilman Dix

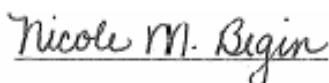
Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

On **MOTION** of Councilman Dix, seconded by Councilman Arnold to adjourn the meeting at 8:06 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF FEBRUARY 23, 2017 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.