

MINUTES of the first **Regular Meeting** of the month of the Pembroke Town Board held on **October 12, 2016** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman

ABSENT: K. Warren, Clark, Councilman; Stephen Stocking, Highway Superintendent

OTHERS PRESENT: Nicole M. Begin; Town Clerk; Deborah Conti, Assessor; Tom Schneider, Planning Board Chairman; Nathan Witkowski, ZBA Chairman; Terrance Daniel; Beth Johnson, PYA.

The meeting was called to order at 7:00 P.M.

Deborah Conti gave the invocation and Supervisor Worth led the Pledge to the Flag.

PUBLIC PARTICIPATION ~ Beth Johnson from PYA asked the board for information regarding the grant for the dugouts at the Town Park. Councilman Dix said that at this time we are waiting for the grant administrator to release the funds and give the town the rules for administering the grant money.

APPROVAL OF MINUTES

On **MOTION** of Councilman Arnold, seconded by Councilman Dix, to approve the minutes of the Meeting of September 14th and September 29th, 2016. **ALL AYES - MOTION CARRIED.**

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- Mrs. Conti said that she is reviewing all land descriptions for the 2017 reassessment to make sure that land is labeled correctly.
- Letters were sent out to Sewer District residents who needed readjustments on units based on the number of water units that are assigned for each property. There were about twelve letters that were sent.

ZONING & CODES ENFORCEMENT – Charles Reid

- The monthly report has been submitted and filed.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Mrs. Begin reported that the town has issued 32 marriage licenses so far in 2016, the most licenses we have ever issued in one year.
- Sales from hunting licenses were \$8,084.00 in September but the town was only able to keep \$411.90 of that.

HIGHWAY – Stephen Stocking

- No Report.

PLANNING BOARD – Thomas Schneider

- Mr. Schneider said that the Planning Board approved Tim Hortons at their September meeting and now they will go before the ZBA for a sign variance. They would like to start building in early spring. There is a land separation on the agenda in October.

ZONING BOARD OF APPEALS – Nathan Witkowski

- Mr. Witkowski said that Tim Hortons requested a sign variance that was denied by County Planning. The ZBA held a public hearing in September and tabled their decision until the October meeting. The public hearing was left open.

JUSTICE – David O'Connor & Edwin F. Mileham, Jr.

- The September 2016 monthly reports have submitted & filed. Justice O'Connor collected \$29,538.00 in fines; Justice Mileham collected \$21,422.50 in fines. The state will send an invoice for their portion.

SUPERVISOR – John Worth

- Mr. Worth said the budget meeting is scheduled for October 20th at 6:30 pm.

OLD BUSINESS

1. Handbook Review – The board discussed the sections on solicitation. Supervisor Worth suggested leaving it out instead of picking and choosing what information to leave in regarding solicitation. The board will discuss the healthcare section further after working on the budget. The drug testing section will be left as is. Councilwoman Manne will get the overtime information from the Highway Superintendent. Mrs. Manne will get fresh copies to the board after updates are made and a copy will be given to the attorney for review.
2. Genesee County Sheriff's speed limit letter for 35 mile change – A petition letter will be sent after a resolution is done this evening.
3. ZBA Chairman and ZBA member appointment – Advertised and one appointment to be made this evening.
4. Budget Meeting Plans 2016 – October 20th at 6:30pm
5. Have your questions and concerns for representatives Matt and Kathy from Genesee County Ins people and County Legislator Mike Davis ready for workshop
6. Sewer Project connection fees & expansion – There will be a meeting with engineers in the next couple of weeks.
7. Right to Practice Forestry and Farm signs – Still working on getting these up.
8. Grant for loader from NY State through J O'Connell - Steve and John TBA
9. Project Reports (Gazebo / Dugouts / Employee handbook) – In process
10. Accounting software changes to be done in 2017.
11. Final 2016 summer youth report and set up another meeting with partners to discuss and plan 2017

RESOLUTIONS

RESOLUTION # 62 of 2016 – Traffic Safety Concern – Speed limit signage on Route 77 near entrance to the Dollar General Store

WHEREAS a large volume of traffic travels on Route 77 through Corfu, New York and it is a safety concern for all motorists that pass by and customers of the Dollar General because visibility is reduced in all directions due to land elevation; and

WHEREAS the driveway of the Dollar General Store is located at the top of the hillcrest on Route 77, just north of the Village of Corfu in a 55 mph speed zone and when vehicles leave the 35 mph Corfu speed zone and commence to increase their speed to 55 MPH, vehicles are slowing down to enter the Dollar General Store parking lot or are exiting left onto Route 77 causing traffic safety concerns; and

WHEREAS this situation could result in possible rear-end motor vehicle crashes as there is not a great distance between the 35 MPH zone and 55 MPH before the driveway and also, slow moving vehicles exiting the Dollar General Store could create an accident situation as the sight distance to the south is not very great; and

WHEREAS this is also a concern for Village of Corfu Police and Genesee County Sheriff's;
NOW, THEREFORE, BE IT

RESOLVED that the Pembroke Town Board is strongly urging approval by New York State Department of Transportation to extend the 35 mph speed zone to the north, past the Dollar General Store on Route 77 in the Town of Pembroke.

Motion: Councilman Arnold

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 63 of 2016 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2016 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments of approved vouchers contained within abstract # 19 of 2016.

Motion: Councilwoman Manne
Second: Councilman Arnold
Ayes: Arnold, Manne, Dix, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 64 of 2016 – Zoning Board of Appeals – Chairman Appointment of Terrance Daniel

WHEREAS the Chairman position of the Zoning Board of Appeals has a vacancy due to resignation of Nathan Witkowski; and

WHEREAS Nathan Witkowski and Planning Board Chairman Thomas Schneider have recommended that current ZBA member Terrance Daniel be appointed to the Chairman position;
NOW, THEREFORE BE IT

RESOLVED that Terrance Daniel be appointed as Chairman to the Zoning Board of Appeals effect immediately expiring December 31st, 2017.

Motion: Councilman Arnold
Second: Councilwoman Manne
Ayes: Arnold, Manne, Dix, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 65 of 2016 – Zoning Board of Appeals – Appointment of Erika Gabbey

WHEREAS the Town Zoning Board of Appeals has a vacancy due to a resignation and realignment of members; and

WHEREAS Erika Gabbey has expressed interest and was interviewed for the Zoning Board of Appeals; **NOW, THEREFORE BE IT**

RESOLVED that Erika Gabbey be appointed as a board member to the Zoning Board of Appeals to fill the remaining term of Nathan Witkowski with the term expiring December 31st, 2018.

Motion: Councilwoman Dix

Second: Councilman Arnold

Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

On **MOTION** of Supervisor Worth, seconded by Councilman Dix to enter into Executive Session to discuss a personnel issues that may lead to appointment of a particular person.
TIME 7:45 P.M.

ALL AYES - MOTION CARRIED

The Town Board reconvened into regular session. TIME: 9:20 P.M.

On **MOTION** of Councilman Arnold, seconded by Councilwoman Manne to adjourn the meeting at 9:21 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,

Nicole M. Begin

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF OCTOBER 12, 2016 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.